

State of Nevada  
State Emergency Response Commission  
Hazardous Material Emergency Preparedness  
2621 Northgate Lane, Suite 10, Carson City, NV 89706  
(775) 687-6973 Fax: (775) 687-8798

Application Title Page  
Original Signatures Required

Applicant Pershing County  
Agency:

Drawer "E"

Address:

City: Lovelock Zip: 89419 Phone No: 775-273-7995

FAX 775-273-7050

rwagnernv@hotmail.com

No.: E-Mail Address:

Name of LEPC Richard C. Wagner  
Chair:

Darlene Moura 775-273-2408 775-273-2410  
Fiscal Officer: No Phone Fax No:

Budget Summary:

Planning (rounded up)	\$
Training (rounded up)	<del>\$6,754.00</del> \$7,082.00
<b>TOTAL PROJECT</b>	<del>\$6,754.00</del> <b>\$7,082.00</b>

LOCAL EMERGENCY PLANNING COMMITTEE APPROVAL:

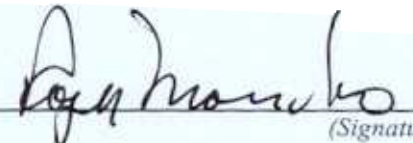

On behalf of the Local Emergency Planning Committee, I certify this body has reviewed the grant application and agrees to abide by the Federal and State procedures which are related to the acceptance of funds.

  
(Signature LEPC Chairman)

9/7/06  
Date.

GOVERNING BODY APPROVAL: (County Commissioner or County Manager)

The Local Emergency Planning Committee has the approval to apply for funding through this grant.

  
(Signature) Date: 9-8-06  
  
(Print Name & Title)



# Pershing County



**Local Emergency Planning Committee**

## **SERC Hazardous Material Emergency Preparedness Grant Year: 2007**

**Pershing County Emergency Management  
Richard C. Wagner  
Drawer E  
Lovelock, Nevada 89419  
Office: 775-273-7126 Cell: 775-224-0302  
E-mail: [rwagnernv@hotmail.com](mailto:rwagnernv@hotmail.com)**

# CHECK SHEET

A finalized grant must include the following

- G Title Page (two original signatures)
- G Goals
- G Objectives
- G Budget
- G Budget Narrative (detailed)
- G Certified Assurances (two original signatures)
- G LEPC Compliance Certification (original signature)
- G 1 Original of the completed application packet

Copy of the LEPC meeting minutes stating review and approval of this FFY07 HMEP grant application. *This will be done during our LEPC meeting 9/18/06*

***Include this COMPLETED form with grant application***

# Pershing County Local Emergency Plan Commission

## **SERC Hazardous Material Emergency Preparedness Grant 2007**

### **Goals:**

Pershing County's main goal for the 07 HMEP grant will be training at the hazmat conference in Las Vegas Nevada. We will have twelve people from five agencies including Fire, EMS, Law Enforcement, Hospital, and Emergency Management. Last year we had a good number of new people getting the basic foundation for hazmat response. This year we look forward to expanding our knowledge base, and building upon the information that we have carried over from last year's conference.

### **Objectives:**

Pershing Counties Objectives for the 07 HMEP grant will be to use the knowledge we receive during this hazmat conference in our training sessions. This year we will have five different entities that will be participating. Twelve people from five different agencies will be attending the specific courses that relate to their field of expertise. We will apply this knowledge and training techniques in our exercises. We believe this old saying is true "you play as good as you practice" or in the words of a responder "we respond as well as we train". We want this training experience to cross over from the training forum to the live hazmat incident. The fire departments have customarily dealt with hazmat problems in our county, and they will continue to respond when an incident occurs. The State Fire Marshal's office gave a great awareness training class to our fire departments in July. Therefore, as they approach the conference this year they can continue to build on that fresh knowledge base. The EMS, system is still incorporated into our fire departments so the training received during this conference will be utilized in both entities. Law Enforcement will be attending again this year trying to keep up to date on the evolving drug war that is being waged in our community. In the past two years, our law enforcement agency has had to respond and aid in mitigating, with the help of another county the ingredients to make methamphetamines along with drug paraphernalia. The director of Emergency Management will attend and look for courses to gain a greater understanding on how to best protect the entire county. One of the

challenges that we face as a county is that we are spread out, which in turn spreads our resources thinner. We will be looking for courses that have to do with resource management during a hazmat incident and also incident management during a hazmat crisis. These types of course will be priceless if they are applied to a hectic hazmat scene. The hospital will be sending employees also which will be very beneficial to aid them in treatments, medical procedures, and protection when they receive the victims of a hazmat incident.

This year we have seen an even greater increase of traffic on our interstate. According to the Nevada Department of Transportation statistics, Pershing County in the last four years has seen an average annual increase of 200 more vehicles every year. Last year we had an average of 8,200 vehicles per day pass by on the I-80 corridor. We believe that this statistic shows that our risk of having a hazmat incident on the interstate does increase on a yearly basis, as traffic volume continues to rise.

## Detailed Budget Narrative:

Pershing County will be sending twelve individuals from different entities to the Hazmat Expo10 in Las Vegas. They include 4-Fire/EMS, 3- Law Enforcement, 4-Hospital, and 1-Emergency Management. We will have three females and nine males going to the conference hence the seven rooms being reserved.

<b>Sunday Nov 12<sup>th</sup></b> – Travel from RNO Las Vegas Meals: Dinner \$14.00 x 12 persons		\$168.00
Travel Fee for airline tickets	Airfare \$81.00 x 11 persons	\$891.00
Mileage fee for 5 vehicles travel Reno airport.	Mileage \$.445 x 92 miles x 5 Vhl	\$204.70
Mileage fee for 1 vehicles travel to Las Vegas	.2225 x 439 miles x 1 Vhl	\$97.67
Ground transport from airport to hotel	Transport \$6.50 x 11 persons	\$71.50
Lodging for Sunday Night	Lodging \$58.00 x 7 rooms	\$406.00
Conference Registration Fees	Registration \$105.00 x 12	<u>\$1,260.00</u>
<b>Total</b>		<b>\$3,098.87</b>
<b>Monday Nov 13<sup>th</sup></b> – Meals B, L,, D, Gratuity		\$28.00 x 12 persons
Lodging	\$58.00 x 7 rooms	<u>\$406.00</u>
<b>Total</b>		<b>\$742.00</b>
<b>Tuesday Nov 14<sup>th</sup></b> – Meals L, D, Gratuity		\$22.50 x 12 persons
Lodging	\$58.00 x 7 rooms	<u>\$406.00</u>
<b>Total</b>		<b>\$676.00</b>
<b>Wednesday Nov 15<sup>th</sup></b> Meals B, D, Gratuity		\$21.50 x 12 persons
Lodging	\$58.86 x 7 rooms	<u>\$406.00</u>
<b>Total</b>		<b>\$664.00</b>
<b>Thursday Nov 16<sup>th</sup></b> – Meals B, L, D, Gratuity		\$28.00 x 12 persons
Airport parking fee	\$12.00 x 5 days x 5 Vhls	\$300.00
Ground Transport from hotel to airport	\$6.50 x 11 persons	\$71.50
Mileage fee for 1 vehicles travel to Las Vegas	.2225 x 439 x 1 Vhl	\$97.67
Mileage fee for 5 vehicles travel Reno	\$0.445 x 92 miles 5 Vhls	\$204.70
Travel from Las VGS to RNO	\$81.00 x 11 persons	<u>\$891.00</u>
<b>Total</b>		<b>\$1900.87</b>
<b>Grand Total</b>		<b>\$ 7,081.74</b>

## **CERTIFIED ASSURANCES**

**A COPY OF THESE ASSURANCES, IN ITS ENTIRETY, WITH ORIGINAL  
SIGNATURES, MUST ACCOMPANY THE GRANT APPLICATION**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the lead governmental unit hereby agrees to the following Certified Assurances governing the awarding of funds.

- A) FINANCIAL REPORTS** – The grantee/sub-grantee agency is required to submit, at a minimum quarterly, financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for reimbursement if occurring prior to the award period. All funds need to be obligated by the end of the grant period stated in the grant award, and expended and reported on within 45 days from the end of the award period. Failure to submit proper reports pursuant to current policies may jeopardize reimbursement and/or future funding from the SERC.

**Request for advance:** May be used only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote.

- 2) Report on expenditure of advance:** Show the actual expenditure of the advanced funds. This report is due within 30 days of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent, or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) Request for reimbursement:** Complete and submit a financial report form, at a minimum quarterly, for all expenditures funded by the grant. Include copies of dated invoices and proof of payment. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a match in the appropriate line on the report form.
- 4) Quarterly report required:** Financial reports are due at a minimum quarterly. If there are no expenditures within the quarter, a report with an explanation is required. Quarterly reports are due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

<b>October 31</b>	<b>- (for reporting period July 1 to September 30);</b>
<b>January 31</b>	<b>- (for reporting period October 1 to December 31);</b>
<b>April 30</b>	<b>- (for reporting period January 1 to March 30); and</b>
<b>July 31</b>	<b>- (for reporting period April 1 to June 30).</b>
- 5) Final report:** There will be no further expenditures. This grant is closed and no further reports are necessary. This report is due by the final report date (45 days after the end of the award period), or if no further funds will be spent prior to the end of the award period.

- B) GRANT CHANGE REQUEST** - Grant expenditures are authorized for the purposes set forth in this application as approved in the grant award and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Any request for change in the project must be submitted to the SERC and approved in writing or on the record prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
- C)** The applicant certifies, through the submission of the grant application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
- D)** The applicant assures that the fiscal accountability of the funds received from the State Emergency Response Commission (SERC) will be managed and accounted for by the lead agency's chief comptroller and that internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
- E)** The applicant and its contractors will comply with the nondiscrimination requirements of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the American Disabilities Act of 1992.
- F)** The applicant will abide by audit requirements as specified in OMB Circular A-133, Audits of State and Local Governments as revised August 29, 1997.
- F)** Any publication (written, visual, or sound) issued by the sub-grantee describing programs funded whole or in part with federal funds, shall contain the following statement:
- "This program was supported by Grant # \_\_\_\_\_, awarded by the Nevada State Emergency Response Commission (and, if a HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if a HMEP grant, U.S. Department of Transportation)."
- H)** The applicant fully understands the State Emergency Response Commission (SERC) has the right to suspend, terminate, or de-obligate grant funds to any grantee/sub-grantee that fails to conform to the requirements or the terms and conditions of its' grant award.



I) **LOBBYING** - No grant funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.

J) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission (SERC.)

### SIGNATURES REQUIRED

#### GOVERNMENTAL UNIT (COUNTY COMMISSIONER OR COUNTY MANAGER)

NAME (PRINT): ROSE R MANCEBO TITLE: COMMISSIONER

SIGNATURE: [Signature] DATE: 9-8-06

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#### LOCAL EMERGENCY PLANNING COMMITTEE CHAIRMAN

NAME (PRINT): Richard C. Wagner

SIGNATURE: [Signature] DATE: 9/7/06

**RETURN THIS FORM WITH THE APPLICATION**



## LEPC COMPLIANCE CERTIFICATION

The following must be met by the Local Emergency Planning Committees (LEPCs) as a requirement for compliance with SERC policies and procedures. This checklist must be completed, signed, and returned annually by March 31, even if the LEPC is not a recipient of grant funds.

A check mark in the squares on the left will indicate a YES response.

- X Have changes in the LEPC Bylaws and Membership list been submitted to SERC? 3/06/06

Bylaws reviewed/updated - Date: 1/30/06 Submitted: 4/24/06

- X Membership list reviewed/updated - Dated: 3/06/06 Submitted: 4/17/06

Have LEPC meetings been held, at a minimum quarterly, and have agendas and minutes of all meetings, including special meetings, been forwarded to the SERC?

- X Has the LEPC submitted all required reports which summarize the financial management of the active grants (*i.e., copies of invoices and verification of expenditures?*)

- X Has the LEPC reviewed and/or updated its hazardous materials emergency plan (or haz-mat portion of the jurisdiction's "all hazards" plan) within the last year? Have Plan review results and updates been submitted to the SERC in writing along with a copy of the LEPC meeting minutes documenting review of the Plan?

Review/update - Date: 1/30/06 Submitted: 4/24/06

- X Has the LEPC conducted an exercise, tabletop or full scale, of its hazardous materials emergency response plan within the last year?

Indicate the date of the most recent exercise: 1/10/06 Reported: 3/13/06

- X Has the LEPC met the annual requirement of publishing the Emergency Planning and Community Right-to-Know Act "information availability" in the local newspaper? Has the standard Affidavit of Publication been sent to the SERC?

Date of publication 2/23/06 Affidavit Submitted: 3/15/06

As chairman of the Pershing County  
County Name

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